

Pembroke Regional Hospital

MEMO

B McIntyre

To: All Staff
From: Brent McIntyre, Vice President of Human Resources
Date: December 11, 2023
Subject: Introducing New Performance Appraisal Tool

I hope this memo finds you well. As we approach the end of the year, I am delighted to share some positive changes that will enhance our approach to recognizing and celebrating the hard work and dedication of our exceptional staff.

Beginning January 2024, Pembroke Regional Hospital will be implementing a new Performance Appraisal Form designed to highlight the successes and efforts of our outstanding team members. The new performance appraisal form has been written to align with our commitment to excellence and the well-being of our staff. Further, it reflects our dedication to recognizing the talents of every individual within our hospital community.

I encourage all managers and staff members to embrace this positive change and approach the performance appraisal process as an opportunity to celebrate successes, recognize efforts, and work together towards personal and professional development.

Thank you for your ongoing commitment to Pembroke Regional Hospital. We look forward to the successful implementation of the new performance appraisal in the new year. If you have any questions or concerns, please feel free to reach out to your manager.

You may find the revised Performance Appraisal policy on PolicyMedical:
<https://prh.policymedical.net/>

The Performance Appraisal Policy and Form is located under Staff Resources:
<https://www.pemreghos.org/staffresources>